Growth Performance

CAREER DEVELOPMENT
JOB SEARCH TOOL

Job Search Strategy Planner

Move from reactive scrolling to a deliberate, trackable search strategy. A focused job search beats a broad one every time.

The research on job search: Most roles are filled through networks before they are advertised. A targeted strategy, clear target, warm connections, and a systematic weekly approach, is three to five times more effective than applying to everything that looks relevant.

YOUR TARGET

TARGET ROLE / TITLE

TARGET LEVEL (E.G. SENIOR, HEAD OF, DIRECTOR)

TARGET SECTOR(S)

TARGET LOCATION / WORKING PATTERN

SALARY RANGE (MINIMUM)

TIMELINE: I WANT TO BE IN MY NEW ROLE BY

MY TWO OR THREE STRONGEST SELLING POINTS FOR THIS TARGET ROLE

TARGET COMPANIES TRACKER

Identify 8 to 12 companies you genuinely want to work for. Research them before applying. A warm application beats a cold one every time.

COMPANY	WHY THIS COMPANY	CONNECTION / CONTACT	STATUS

NETWORKING ACTION PLAN

Networking is not about asking for jobs. It is about getting information, perspective, and warm introductions. Aim for five meaningful conversations per week during an active search.

NAME & ROLE	HOW WE ARE CONNECTED	WHAT I WANT TO LEARN / ASK	NEXT STEP

WEEKLY JOB SEARCH SCHEDULE

DAY	PLANNED ACTIVITY	TIME BLOCK
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

APPLICATIONS TRACKER

ROLE & COMPANY	APPLIED	RESPONSE	NEXT STEP / NOTES

Want help putting this into practice?

Growth Performance builds the human advantage in an AI-driven world, with people, teams and leaders.

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